

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, AUGUST 2nd, 1949.

The Board of Public Works met on August 2nd, 1949, in the office of the Governor, State House, Annapolis, Maryland.

There were present:

Wm. Preston Lane, Jr. Governor
James J. Lacy, Comptroller.

Mr. John B. Funk, Chief Engineer of Maryland, and Mr. James G. Rennie, Director of the Department of Budget and Procurement, also attended the meeting.

MINUTES:

The Minutes of the meetings of June 7th and June 30th, 1949, copies of which were sent to the members of the Board, were approved.

CONSTRUCTION:Barrett School for Girls:--

Upon the recommendation of Mr. Funk, the Board approved the following expenditures by the Barrett School for Girls from Budget Item #201 of that institution:--

Blair and Sons, execution of Change Order No. 2	\$ 43.00
Charles T. King, extension of existing contract-boiler repairs	182.16, (\$225.16)

and \$654.71 from the allotment of \$2,500.00 in the Post War Construction Fund for Boiler Repairs, to Charles T. King to cover extension of contract in connection with the overhauling of two stokers.

Bayside State Park:--

Upon the recommendation of Mr. Funk, the Board approved the expenditure of the sum of \$1,239.84 to Consolidated Gas Electric Light and Power Company for bringing an electric power line to the site of the proposed prison camp at the Sandy Point Bayside Park, from the Post War Construction Fund-Item #2. Of this total cost, the sum of \$452.14 is subject to refund at a later date. The Board previously authorized \$25,000 for the construction of a Prison Camp at Sandy Point, from this account.

Mr. Funk reported to the Board that the actual cost for the rental of Patrol Grader for construction of road at Prison Camp, from Martin G. Imbach, was \$286.00 instead of the estimated \$374.00 authorized by the Board at its meeting of June 30, 1949.

The Board approved request of Mr. Funk that the Department of Public Improvements proceed with planning and for the appointment of the engineering firm of Andrews and Clark, of New York, as consultants to the Department of Public Improvements, for the development and planning of the Sandy Point Bayside Park, at a maximum cost of \$5,000.00, at the rate of \$125.00 per day for the principals and twice the payroll for others, plus expenses. Funds are available in Item #2 of the General Construction Loan of 1949.

Upon the recommendation of Mr. Funk, the Board approved award of contracts in connection with the Sandy Point Bayside Park, payable from Item #2 of the General Construction Loan of 1949, as follows:--

S. E. Hoover, for erection of signs identifying the Park	\$410.00
Layne-Atlantic Co., for construction of a well, including pump, at the Prison Camp	5,426.00
	\$ 5,836.00.

(August 2, 1949)

(Construction-Bayside State Park)

The Board approved recommendation submitted by Mr. Funk that the sum of \$16,000.00 authorized at the meeting of June 7, 1949, for employees' salaries at the Bayside State Park be transferred from Item #2 of the General Construction Loan of 1949 to a new account to be known as Item No. 2-A.

Upon the recommendation of Mr. Funk, the Board approved award of contract to Martin G. Imbach for road grading and installation at Sandy Point Bayside Park in an amount not to exceed \$4,700.00. Payment is to be made from Item #2 of the Post War Construction Loan, from the amount of \$50,000.00 authorized by the Board on June 7, 1949, for road construction.

Boys Village of Maryland:--

Upon the recommendation of Mr. Funk, the Board approved extension of contract of Boys Village of Maryland with Colwill Construction Company in the amount of \$84.63 to cover surety bond required in connection with the installation of kitchens in the cottages at the institutions. Payment is to be made from the Fire Loss Property Account, as approved by the Board on October 7, 1947.

Comptroller of the Treasury:--

Upon the recommendation of Mr. Funk, the Board approved award of contract by the Comptroller of the Treasury to Colwill Construction Company, in the amount of \$11,137.00, for the erection of partitions for the office of the State Comptroller at 34 Hopkins Place, Baltimore (Daniel Miller Building). Payment is to be made from 1949 surpluses of the Retail Sales Tax Division and the Income Tax Division of the State Comptroller's Office, reserved in a special account for this purpose.

Crownsville State Hospital:--

1-The Board formally approved award of contract to Mullan Contracting Company, in the amount of \$174,300.00, for construction of two apartments for employees at Crownsville State Hospital, with payment to be made from Item #21 of the General Construction Loan of 1947, in which there is an unencumbered balance of \$200,000.00 for such construction.

2-Upon the recommendation of Mr. Funk, the Board approved award of contract by Crownsville State Hospital to H. G. Dowling and Company, in the amount of \$95.00, for steel ornamental railing in Cottage No.-Employees' Village, with payment to be made from Item #20-General Construction Loan of 1947.

3-Upon the recommendation of Mr. Funk, the Board approved the following commitments by Crownsville State Hospital against Item 11-Board of Public Works-Construction Fund of 1949-Staff Quarters and Utilities:--

Potts and Callahan Paving Co., for execution of Change Order resulting in a credit of twenty-three cents (23¢) per lineal foot for change in curbing and guttering on this project, with the total to be worked out at completion of the work.	- Credit
H. E. Crook Co., for extension of existing contract	\$293.00
Kramer & Davis, for Change Order #1	3,890.70
Maryland Air Photo Service, for aerial photographs of the construction program	25.50.
	<u>\$4,209.20</u>

4-Upon the recommendation of Mr. Funk, the Board approved extension of contract between Crownsville State Hospital and E. J. Kirby for property survey, by \$248.00 for mapping an additional 15.5 acres. Payment is to be made from Item #14-Board of Public Works-Construction Fund of 1949-Admissions and Convalescent Areas, including Utilities.

5-The Board approved request submitted by Mr. Funk for permission for Crownsville State Hospital to proceed with planning a Central Storage Building, the work to be accomplished by the Department of Public Improvements. Funds are available in Item #21 of the Board of Public Works-Construction Fund of 1949.

- 6- Upon the recommendation of Mr. Funk, the Board approved the following expenditures by Crownsville State Hospital from budget funds available to the institution:-

Item #406 - Baltimore Machine Works, for repairs to refrigeration system	\$220.00
Item #201 - McNew Bros., for work on domestic hot water tank in Superintendent's House	208.20
Monarch Roofing Co., for repairs at Winterode Building and Sewing Room	1,675.00
National Engineering Co., for repairs to #3 Boiler	1,062.35
C.A.L. Wilson, for roof, gutter and spout repairs to dairy barns, horse stable, and vegetable house	312.00
C.A.L. Wilson, for gutters and spouts on Cottages Nos. 2, 3, 4, and 5	387.90
Westinghouse Electric Corp., repairs	4.15
Kone Engineering, Inc., for repairs	22.03
Maryland Oxygen Co., for repairs	6.95
Baltimore Machine Works, for repairs	23.29
Shows Shop, for repairs	2.00
Otis Elevator Co., for repairs	7.48
Norton Refrigeration Co., for repairs	6.00
Norton Refrigeration Co., for repairs	4.75.
Kramer & Davis, for screening porches	1,065.00.
	\$4,787.10.

Deer's Head State Hospital:--

- 1- Upon the recommendation of Mr. Funk, the Board approved extension of the contract with George & Lynch for the installation of water and sewage lines at Deer's Head State Hospital, by \$1,187.80 for running gas lines to service the hospital. Payment is to be made from Item #37 of the Post War Construction Fund.
- 2- Mr. Funk advised the Board that in connection with the survey work for Deer's Head State Hospital, for which contract with R. W. Cooper was authorized at \$40.00 per day but not to exceed \$2,000.00, this work has proceeded slowly due to the illness of the Chief of Party of Mr. Cooper, and requested authority to have one of the student survey parties of the Department of Public Improvements undertake this survey work under the supervision of Mr. Cooper. The total expenses still would not exceed \$2,000.00.

After due consideration, the Board approved Mr. Funk's recommendation, with payment therefor to be made from Item #55 of the General Construction Loan of 1949.

Department of Correction:--

Mr. Funk submitted request that Mr. Lucius R. White, architect for the Institution for Defective Delinquents, be authorized to make trips, as necessary, to the following institutions for the purpose of compiling essential information:-

Woodbourne Institution, New York
 Pennsylvania Institution for Defective Delinquents,
 Huntington, Pennsylvania
 State Diagnostic Clinic, Joliet, Illinois,

with itemized expense accounts to be submitted by Mr. White. Funds are available in Item 60 of the General Construction Loan of 1949.

The Board approved Mr. Funk's request.

Department of Employment Security:--

Upon the recommendation of Mr. Funk, the Board approved execution of the following change orders and extensions of contracts by the Department of Employment Security, in connection with the work being done for the new quarters of this

(August 2, 1949)

(Construction-Dept. of Employment Security)

department in the Butler Buildings, Baltimore:-

Smith, DeCorse & Christhlf, extension of contract	
for \$62,289.00 for alterations	\$4,200.00
John H. Hampshire, Inc., Change Order for metal strips	199.00
Blair Bros., for Change Order No. 1	400.00.
	<u>\$4,799.00.</u>

Federal Funds are available for this work.

Department of Game and Inland Fish:--

Upon the recommendation of Mr. Funk, the Board approved the following expenditures by the Department of Game and Inland Fish from budget funds:--

Item #603 - 3 Concrete ponds at Beaver Creek Hatchery, with work to be accomplished by the department's labor and materials purchased through the Department of Budget and Procurement.	\$9,720.00.
Item #602 - Dixie Manufacturing Company of Baltimore, for construction of hatchery troughs at Beaver Creek Hatchery	2,182.84
L. R. Waesche & Sons, for construction of Fish Food Preparation and Storage Building at Beaver Creek Hatchery	6,700.00.
	<u>\$ 8,882.84.</u>

Department of Public Buildings & Grounds:--

1- Upon the recommendation of Mr. Funk, the Board approved the following expenditures from Item #201 of the budget of the Department of Public Buildings and Grounds:--

John R. Crocker Co., relocation of water lines in the Mansion, on a time-and-material basis	\$1,000.00 Max.
Wallace & Gale, for Change Order to contract for roof repairs in portico of State House	28.00
Emergency repairs to motors in the State House Building	63.47
Special repairs in the Governor's Mansion	17.11
General Electrical Co., for repairs to elevator in the State Office Building, Annapolis	184.79.
	<u>\$1,293.37.</u>

2- Mr. Funk advised the Board that it was found since the meeting of June 7, 1949, that the Davis Construction Company was unable to furnish the personnel necessary for the exploratory work in examining the structure of the Old Treasury Building in Annapolis, for which authority was granted on June 7, 1949.

The Board approved the substitution of the Cogswell Construction Company in lieu of the Davis Construction Company for this work, at a cost not to exceed \$500.00. Payment is to be made from the General Construction Loan of 1949-Item 1 - Improvements to Public Buildings.

Department of Public Improvements:--

1- Mr. Funk brought to the attention of the Board the matter of contracts for repairs to and replacement of damages by fire at the various departments and institutions, and requested that a directive be issued as to the proper handling of these matters. The procedure seems to have been for the institutions to call in the insurance companies' appraisers following a fire and then to select a contractor to do the work under the estimate of the appraiser, feeling that the absence of financial responsibility on the part of the State detracts from the State's interest as far as the construction aspect is concerned.

After a discussion of the matter, the Board felt that the various departments and institutions should be instructed that in the event of loss by fire, the Department of Public Improvements is to be notified within twenty-four (24) hours and that inspection personnel of that Department qualified to appraise the damage meet with the insurance company's representative with-

out delay to determine the scope of loss, to investigate the type of replacement, and to work out details with the insurance company as to financial reimbursement for the damage incurred. However, this will not relieve the institutions and departments from the necessity of immediately notifying the State Treasurer's Office of the damage, in order that the insurance companies may be informed immediately of the fire and the circumstances connected with same. The Board requested Mr. Funk to follow through in this matter in advising the various agencies of the State of the determination of the Board as to fire loss damages.

- 2- Mr. Funk requested the Board for information as to the policy for contracts of a service and/or maintenance nature for the various State Agencies, referring especially to such matters as servicing typewriters, accounting machines, postage meter machines, trash removal, window cleaning, and water treatment. In past years these matters were handled by the individual agencies but at this time many of these contracts are being submitted to the Department of Public Improvements for review and recommendation to the Board of Public Works.

After due consideration of the services involved, the Board felt that it was not intended that contracts for such services should be reported to the Board of Public Works for approval but were within the province of the agency desiring such services, and requested Mr. Funk to proceed accordingly.

- 3- Upon the recommendation of Mr. Funk, the Board approved award of a contract by the Department of Public Improvements to Blair Brothers, in the amount of \$307.80, for the erection of necessary book cases and shelves in the department's office, with payment to be made from budget Item #501.

Department of State Forests and Parks:--

- 1- Upon the recommendation of Mr. Funk, the Board approved award of the following contracts by the Department of State Forests and Parks, payable from the department's budget funds:--

Garrett County Roads Commission, for road construction and repairs from Toller Run Bridge to Muddy Creek Falls parking area (Swallow Falls)	\$900.00
Garrett County Roads Commission, for road construction and repairs at Herrington Manor Recreation Area from the entrance to the general repair center	1,000.00
George F. Hazelwood, for minor repairs to the dam at Herrington Manor	1,425.00.
	<u>\$3,325.00.</u>

- 2- Upon the recommendation of Mr. Funk, the Board authorized the award of a contract by the Department of State Forests and Parks to Lane-Atlantic Co., for the installation of a well at the Elk Neck State Park, on a unit cost basis, with the total cost estimated at \$2,968.00. Payment is to be made from the General Construction Loan of 1949-Item 17-Renovation and Repairs.

Department of Tidewater Fisheries:--

- 1- The Secretary advised the Board that information had been received that the boat "Queen Anne" had been sold by the Department of Tidewater Fisheries, under the authority granted on June 7, 1949, for the sum of \$902.00 and the proceeds credited to the General Construction Loan of 1947-Item #12.
- 2- The Secretary brought to the attention of the Board the fact that at the meeting of June 7, 1949, approval was given to the Department of Tidewater Fisheries for the doing of additional work by Unger & Mahon in connection with the construction of boats for that department, in the amount of \$1,787.08; and that on June 30, 1949, approval was given for the expenditure of \$1,200.00 for additional work. As the amount of \$1,200.00 approved covers the cost of Generators for these boats and was included in the amount of \$1,787.08 authorized on June 7, 1949, the Secretary recommended that the action of the Board on June 30, 1949, be cancelled, as a charge to the General Construction Loan of 1947.

The Board approved this recommendation.

- 3- The Board approved request of the Department of Tidewater Fisheries, submitted by the Secretary, for permission to purchase supplies for use on the three

new boats (Anne Arundel, Dorchester, and St. Mary's) built by Unger & Mahon, Inc., such purchases to be made through the Department of Budget and Procurement at an estimated cost of \$238.48, payable from the General Construction Loan of 1947.

- 4- At the meeting of June 7, 1949, the Board authorized the Department of Tidewater Fisheries to dispose of certain boats and credit the proceeds to the General Construction Loan of 1947. Among these boats is the "Kent". Mr. Rennie brought to the attention of the Board the fact that the City of Salisbury desires to have this boat for use as a fire patrol boat, with the price to be paid to be negotiated with the Department of Tidewater Fisheries.

After a discussion of the request, the Board instructed Mr. Rennie to contact the Attorney General to ascertain if it is within the authority of the Board to authorize the disposal of this boat at a negotiated price rather than to have the boat sold on the basis of the highest bid received.

- 5- Upon the recommendation of Mr. Funk, the Board approved the execution of a Change Order by the Department of Tidewater Fisheries to its contract with Emerson C. Phillips, by \$35.00, for installing wiring in the Wharf House at Solomons Island. Payment is to be made from the budget of the department.

Eastern Shore State Hospital:--

- 1- Mr. Funk brought to the attention of the Board contract between the Eastern Shore State Hospital and A. Vernon Turner, in the amount of \$630.50, for the laying of a 6" black steel threaded exhaust line from the Power Plant to the creek, which was authorized by the Board on June 30, 1949, payable from the budget funds of that institution. The Superintendent of the hospital has notified Mr. Funk that funds are not available as reported at the meeting of June 30, 1949, but are available in the General Construction Loan of 1947-Item #27-Deferred Maintenance. The Board approved this change in payment.
- 2- Upon the recommendation of Mr. Funk, the Board approved the construction of a Silo by the Eastern Shore State Hospital, at an estimated cost of \$1,900.00. Payment is to be made from the Fire Loss Property Account of the institution.

Maryland House of Correction:--

- 1- Upon the recommendation of Mr. Funk, the Board approved award of contract by the Maryland House of Correction to J. Webster Lowcamp, in the amount of \$490.00, for labor and material necessary for installing outlets and switches at that institution. Payment is to be made from Item #58 of the General Construction Loan of 1947.
- 2- Upon the recommendation of Mr. Funk, the Board approved the following expenditures by the Maryland House of Correction from Item #201 of the institution's budget:--

Mallory Electric Company	\$ 52.63
Repairs to cold storage boxes	240.00
Mallory Electric Company	164.70
Mallory Electric Company	175.42
Mallory Electric Company	311.27.
	<u>\$ 944.02.</u>

- 3- Upon the recommendation of Mr. Funk, the Board approved payment of invoices by the Maryland House of Correction in the amounts of \$15.00 to Prisoners Funds; and of \$25.58 to Windsor Supply Company, covering repair work following minor fire damage at the institution, from the Fire Loss Property Account.
- 4- Upon the recommendation of Mr. Funk, the Board authorized extension of contract between the Maryland House of Correction and Baltimore Machine Works in the amount of \$971.00 plus a 7% engineering fee, for additional water pumping facilities at the institution. Payment is to be made from the General Construction Loan of 1949-Item 60-Planning and First Stages of Construction, Institution for Defective Delinquents.

Maryland Penitentiary:--

Upon the recommendation of Mr. Funk, the Board approved execution of the following Change Orders by the Maryland Penitentiary, for which funds were authorized by the Board in the amount of \$75,000.00 from State Use Funds, known as Item #602 of the 1949 budget of the institution:--

Truscon Steel Co., for steel sash for Shop "G" Building	\$ 13.40
Bollinger-Leland, for a change order	100.00 credit

Upon the recommendation of Mr. Funk, the Board approved the expenditure by the Maryland Penitentiary of \$42.65 to Halfpenny & Company for emergency electrical repairs, payable from budget Item #201 of the institution.

Mr. Funk reported to the Board that in connection with the work authorized for Shop "G" at the Maryland Penitentiary, for which \$75,000.00 was made available from State Use Funds, this construction is now about 95% complete. However, in order to bring about a first-class shop building, for sewing, shoe manufacturing and repairing, wood and metal finishings, knitting, etc., the interior walls should be plastered and all of the interior painted, and Mr. Funk recommended an additional expenditure of approximately \$13,820.10 to complete this project.

After due consideration of the matter, the Board approved the doing of the additional work and authorized the use of \$13,820.10 from the General Construction Loan of 1949-Item #76-New Shop and Hospital Building, for this purpose.

Maryland State Police:--

- 1- Upon the recommendation of Mr. Funk, the Board approved execution of a Change Order by the Maryland State Police to the contract with Henry A. Knott, Inc., for additional work in the amount of \$2,800.49. The original contract was approved by the Board at its meeting of June 7, 1949. Payment is to be made from the General Construction Loan of 1947.
- 2- On June 7, 1949, the Board approved contract between the Maryland State Police and Colwill Construction Company for work at the Frederick Barracks, and upon the recommendation of Mr. Funk the Board authorized an extension of this contract to cover additional hardware in the amount of \$75.00. Payment is to be made from Item #9 of the General Construction Loan of 1949.
- 3- Upon the recommendation of Mr. Funk, the Board approved the following expenditures from budget Item #201 of the Maryland State Police:--

Henry Albert, Jr. & Co., for work at Randallstown Barracks	\$160.00
Blair & Sons Co., Inc., for railing at the Traffic Collision Statistical Bureau	149.00
Henry Albert, Jr. & Company, for work at Pikesville Armory	38.81.
	<u>\$347.81.</u>

Maryland State Reformatory for Women:--

- 1- Upon the recommendation of Mr. Funk, the Board approved the following expenditures by the Maryland State Reformatory for Women from the General Construction Loan of 1947-Item #68-Cottage to House Employees:--

J. Matricciani, for 5 manholes	\$200.00 max.
K & S Electric Co., for Change Order No. 1	45.00
K & S Electric Co., for electrical work at Cottages	2,068.00
Bollinger Bros., for roofing and sheet metal work	4,281.00.
	<u>\$6,594.100.</u>

- 2- Upon the recommendation of Mr. Funk, the Board approved execution of Change Order by Maryland State Reformatory for Women to contract with Colwill Construction Co., in the amount of \$294.00, for additional work on cottages. Payment is to be made Item #401 of the institution's 1949 budget.

(Construction)

Maryland State School for the Deaf:--

Upon the recommendation of Mr. Funk, the Board approved the following expenditures by Maryland State School for the Deaf from Item #201 of the institution's budget:--

Appleton Machine Shop, for emergency repairs to band saws, motors, carburetors, lawn mowers, and fan	\$ 55.50
A. E. Fisher, for repairs to refrigeration	76.09
Thomas Kennedy, for roof repairs	6.80.
	<u>\$138.39.</u>

Maryland Training School for Boys:--

- 1- At the request of the State Comptroller, the Board approved payment of the following items from the General Construction Loan of 1947-Item #74-Deferred Maintenance, by Maryland Training School for Boys:--

Harry T. Campbell Son's Corp.	\$15.60
Coggins & Owens	<u>26.94, \$42.54.</u>

- 2- Upon the recommendation of Mr. Rennie, the Board approved the following contracts for Maryland Training School for Boys, payable from the Post War Construction Fund - \$5,000.00 for Plumbing Supplies:--

Crane Co.	\$61.83
Martelle Machine & Supply Co.	<u>359.74, \$421.57.</u>

- 3- Upon the recommendation of Mr. Rennie, the Board approved award of the following contracts by Maryland Training School for Boys, with payment to be made from the General Construction Loan of 1947-Item #74-Deferred Maintenance and Improvements of Institutional Buildings:--

General Electric Supply Co.	\$34.69
Hoffman Electric Supply Co.	37.33
Greenfield Electric Co.	30.72
Shepherd Electric Co.	<u>33.76, \$136.50.</u>

- 4- Upon the recommendation of Mr. Funk, the Board approved award of a contract by Maryland Training School for Boys to Frank Higinbotham, in the amount of \$1,250.00, for remodeling the kitchen at that institution. Funds are available in the amount of \$1,145.52 in Item #201 of the 1949 budget and \$104.48 in Item #201 of the 1950 budget of the school.

- 5- Mr. Funk reported to the Board that the cost of the project for water supply improvements at the Maryland Training School for Boys will run far less than the funds available, as provided in the General Construction Loan of 1947.

Since the policy of the school has dictated the undertaking of a construction job as part of the training for the boys each year, it is desired by the Superintendent to construct during the current year a cottage for occupation of a retiring employees who will continue in a part-time capacity, at an estimated cost of \$3,000.00.

After a discussion of this request, the Board authorized this project and approved the use of as much as \$3,000.00 from the balance remaining in the \$15,000.00 which the Board had previously authorized to be used from the General Construction Loan of 1947-Improvements of Public Buildings to supplement the funds approved in the General Construction Loan of 1947 for Water Supply Improvements, at the institution. The Board approved the transfer of this \$3,000.00 from Item #75 to Item #77 within the General Construction Loan of 1947, by the State Comptroller.

- 6- Mr. Funk submitted to the Board, under Item #77 of his agenda for today's meeting, a resume of the improvements to the water supply for Maryland Training School for Boys, in connection with which the Board had authorized the employment of G. Douglas Andrews for engineering services. Mr. Funk reported the following expenditures to date on the total project as follows, payable from the General Construction Loan of 1947:--

Charles J. Speilman	\$ 11,500.00
State's share in installation of water line for Metropolitan District of Baltimore County	10,796.00

Consolidated Gas & Electric Company
Union News Co., for advertising

\$ 1,221.07
5.00.
\$23,522.07.

Mr. Funk pointed out that the Metropolitan District undertook this expenditure primarily to serve the Maryland Training School for Boys and stated he felt that it is the obligation of the State to assume responsibility for engineering and planning of this part of the project. Mr. Andrews did the engineering and specifications for the whole installation, involving a fee of 7% to the State. And, in addition to the above expenditures, there was an expense of \$2,300.00 to the Bureau of Water Supply of Baltimore, which was paid by the Metropolitan District, in order to get water service into the area.

After a discussion of the matter, the Board authorized the payment of fee to Mr. Andrews of \$3,261.97, being 7% of the following expenses involved in this project which were paid for by the State and by the Metropolitan District:-

Metropolitan District installation	\$32,799.55
Charles J. Speilman	11,500.00
Bureau of Water Supply	2,300.00
	<u>\$46,599.55.</u>

Although this fee is based on a sum in excess of the amount available for the job, the total expenses to the State in connection with the project are far less than the \$40,000.00 authorized by the Board out of funds available in the General Construction Loan of 1947, or but \$26,794.04, including the engineering fees. At this time Mr. Andrews has received payment of \$2,100.00 on account of these engineering services, leaving a total due of \$1,161.97 to be paid from Item #75 of the General Construction Loan of 1947.

Maryland Tuberculosis Hospitals-Victor Cullen State Hospital:--

Upon the recommendation of Mr. Funk, the Board approved the following expenditures by Victor Cullen State Hospital from budget Item #201:--

Westinghouse Electric Corporation, for repairs to the voltage regulator	\$129.95
Robert Hauver, for plaster repairs	226.80.
	<u>\$356.75.</u>

Military Department:--

- 1- The Secretary brought to the attention of the Board request received from the Military Department for authority to employ Mr. Charles Lewis Berkemeier, effective July 1, 1949, as an additional inspector for that department. It was stated in General Reckord's letter of July 5, 1949, that approximately \$350,000.00 additional Federal funds have been secured with which to erect storage buildings and shops throughout the State, and for other items of repair and alterations, and that to properly supervise this work it is felt that another Inspector should be employed.

After due consideration of General Reckord's request, with a recommendation from Mr. Funk, the Board approved the employment of Mr. Berkemeier, as of July 1, 1949. However, the Board felt that the Inspection Division of the Military Department should make weekly reports to the Department of Public Improvements in order that Mr. Funk might be fully advised concerning the scope and thoroughness of the inspection work.

The salary for Mr. Berkemeier is to be \$3,600.00 per annum, payable from 1947 bond issue funds, and his employment will be for approximately six months to a year.

- 2- Upon the recommendation of Mr. Funk, the Board approved the following expenditures by the Military Department from Item #201 of its budget:--

Frederick Armory, to Keefer's Plumbing & Roofing Work	\$ 34.64
Kensington Armory, to W. A. Wagner	6.77
Oakland Armory, to A. D. Naylor & Co.	40.50
104th Medical Armory, to W. Earl Hershey	12.03

(August 2, 1949)

(Construction-Military Department)

Pikesville Armory, to Henry Albert, Jr.	\$41.47
Glen Burnie-American Legion Hall-extension of contract with J. George Benschel	85.69
Silver Spring Armory, to Cliber Electric Co.	24.50
Hyattsville Armory, to Hawkins Electric Co.	23.82
Prince Frederick Armory, to James D. Hicks for extension of contract	35.00
Military Department, to Bateman Photo Print and Blue Print Co.	27.70
National Guard Hangar, to Mayor and City Council of Baltimore for Fire Hydrant repairs	23.46
5th Regiment Armory, to Maryland Lumber Co.	996.91.
	<u>\$1,352.49.</u>

- 3- Upon the recommendation of Mr. Funk, the Board approved award of the following contracts by the Military Department, payable from the General Construction Loan of 1947:-

Towson Armory - Harry T. Campbell Sons' Corp., for grading and paving	\$1,647.75
Harry T. Campbell Sons' Corp., for Change Order #1	95.00
Westminster Armory - Mid-State Electric Co., for emergency repairs	55.80
National Guard truck - N. C. Erb, for repairs to home of Mrs. Clarence Wantz, at Tyrone, Maryland, damaged by the truck. No insurance funds available.	1,579.40.
	<u>\$3,377.95.</u>

- 4- See, Page 123 of these Minutes:

The Miners Hospital:--

Upon the recommendation of Mr. Funk, the Board authorized the following expenditures from Item #201 of the budget of The Miners Hospital:-

Queen City Electric Co., for renovation of Silent Call System	\$687.65
Livingston Machine and Tool Co., for emergency welding on the high pressure boiler	23.56.
	<u>\$ 711.21.</u>

Montrose School for Girls:--

- 1- Upon the recommendation of Mr. Funk, the Board approved contract between Montrose School for Girls and Ideal Electric Co., in the amount of \$108.00, for reconnecting and tightening up six sagging wires. Payment is to be made from Item #201 of the institution's budget.
- 2- At the meeting of June 30, 1949, the Board authorized the award of a contract by Montrose School for Girls for construction of the Vocational Building at that institution to Mullan Contracting Company, in the amount of \$121,000.00, with the understanding that the company would furnish the usual surety bond for such a contract.

Mr. Funk advised the Board that the cost of such surety bond will be \$1,210., and that it will be necessary to increase the contract sum accordingly, making the total cost of construction \$122,210.00. Added to this figure is the architect's fee, based on Type B schedule, in the amount of \$8,499.18, of which \$600.00 has already been paid the architect, which brings the total cost of this project to \$130,109.18, of which \$109.18 is in excess of the funds available.

After a discussion of the matter, the Board approved proceeding with the work as set forth above, with payment to be made from the following funds:-

General Construction Loan of 1947-Item #86	\$50,000.00
General Construction Loan of 1949-Item #112	80,000.00
Item #201 of the institution's 1950 Budget	109.18.

Morgan State College:--

- 1- Upon the recommendation of Mr. Rennie, the Board approved award of contract by Morgan State College to The Baltimore Stationery Co., in the amount of \$16,765.00, for dining room furniture. Payment is to be made from Item #118 of the General Construction Loan of 1949-Equipment for Dining Hall.
- 2- Upon the recommendation of Mr. Funk, the Board approved the expenditure of \$510.25 by Morgan State College, for test borings on the site of the proposed Gymnasium for that institution by Raymond Concrete Piling Company. Funds are available in the General Construction Loan of 1949-Item #122-Gymnasium and Classroom Building.
- 3- Upon the recommendation of Mr. Funk, the Board approved award of contract by Morgan State College to Lane & Simmons, in the amount of \$10,843.00, for alterations to Young Hall. Payment is to be made from the General Construction Loan of 1949-Item #119-Conversion of Storage Room for R.O.T.C., and Alterations.
- 4- See, Page 123 of these Minutes.

Ritchie State Hospital:--

Upon the recommendation of Mr. Funk, the Board approved the expenditure of \$90.17 by Ritchie State Hospital to Walter G. Spangler for emergency electrical repairs, payable from Item #201 of the institution's budget.

Rosewood State Training School:--

- 1- Upon the recommendation of Mr. Funk, the Board confirmed award of contract by Rosewood State Training School to Blair Bros., in the amount of \$5,045.14, for replacement of hay barrack. On February 14, 1949, the hay barrack was totally destroyed by fire, set by a patient. Payment is to be made from the institution's Fire Losses Property Account.
- 2- Upon the recommendation of Mr. Funk, the Board approved extension of existing contract between Rosewood State Training School and J. H. Lawrence, by \$116.00 for installation of 6" terra cotta drain in connection with the utilities project at the school. Payment is to be made from Item #35 of the General Construction Loan of 1947.
- 3- Upon the recommendation of Mr. Funk, the Board approved the following expenditures by Rosewood State Training School for Item #201 of the school's budget:--

Maryland Counties Gas Company, for emergency repairs to a gas line	\$142.72
E. L. M. Fishpaw, for painting	2,662.00.
	\$2,804.72.

St. Mary's Industrial School for Boys:--

Upon the recommendation of Mr. Funk, the Board approved payment of the following items from the Post War Construction Fund-Item #221, for St. Mary's Industrial School, covering emergency and necessary boiler repair work:--

United Boiler Company	\$650.00
United Boiler Company	470.00
United Boiler Company	162.00
J. V. Lambiassi	516.00
Eiser & Akers, 10% engineering fee	179.80
	\$1,977.80.

St. Mary's Junior College:--

Mr. Funk brought to the attention of the Board the matter of engineering fee due by St. Mary's Junior College to Sandlass, Weiman & Associates in connection with the contract with McNew Bros. for the installation of heating and chlorination equipment at the school. The contracts price was \$5,033.00, plus certain materials furnished by the State amounting to \$1,996.25, or \$7,029.25. The engineering fee of \$702.93 is based on 10% of the total cost, of which \$377.48

(August 2, 1949)

(Construction-St. Mary's Junior College)

has been paid.

The Board approved payment of the balance of \$325.45 from Item #121 of the General Construction Loan of 1947, to the firm of Sandlass, Weiman & Associates.

Solomons Base:--

- 1- The Secretary advised the Board of receipt of the following funds into Item #300 of the Post War Construction Fund, being the uncommitted balance in that account:--

Rosewood State Training School	\$ 50.00
Department of Tidewater Fisheries	65.04
Springfield State Hospital	336.00
Spring Grove State Hospital	292.50
Maryland State School for the Deaf	114.14
Maryland House of Correction	20.00
Springfield State Hospital	16.00
Crownsville State Hospital	407.90
Crownsville State Hospital	738.69
Springfield State Hospital	632.00
Springfield State Hospital	1,170.64
Cheltenham School for Boys	202.96
Department of Game and Inland Fish	10.00
Department of Game and Inland Fish	354.99
Maryland House of Correction	38.23
Maryland House of Correction	18.75
Maryland House of Correction	342.50
Montrose School for Girls	251.13
Maryland Training School for Boys	461.69
Eastern Shore State Hospital	274.80
Henryton State Hospital	480.00
Clyde P. Dove	10.00
	<u>\$6,288.96,</u>

being in payment of surplus materials obtained from the Solomons Base.

- 2- The Board approved request of the Department of Public Improvements that the sum of \$649.00 be transferred from Item #6-Prison Labor to Item #5-Operating Expenses, of the Post War Construction Fund, to take care of necessary maintenance and custodial services at Solomons Base until the remaining surplus materials can be cleared.
- 3- Mr. Funk, as requested by the Board at the meeting of June 30, 1949, submitted information showing the following funds as available for the proposed budget for the operation of the Solomons Base by the Department of Tidewater Fisheries:--

Department of Tidewater Fisheries, 1950 Budget-Item #21	\$ 6,240.00
Post War Construction Fund-Item #300 (general balance)	22,016.65
	<u>\$28,256.65,</u>

plus an estimated amount of \$4,000.00 which should be received from the sale of salvageable materials at Solomons Base.

At the same time, Mr. Funk submitted a proposed budget for the operation of Solomons Base by the Department of Tidewater Fisheries in the total amount of \$37,240.00.

After a discussion of the budget and funds available for this project, the Board authorized the transfer of the amount of \$22,016.65 from Item #300 to Item #25 (new item) in the Post War Construction Fund, and approved the use of the \$28,256.65 shown above by the Department of Tidewater Fisheries for the operation of the Solomons Base. At the same time, the Board instructed the Department to revise the proposed budget for the Solomons Base to a figure within the amount of the funds available for the operation of the Base.

(Construction)

Springfield State Hospital:--

- 1- The Board approved request of Springfield State Hospital, submitted by the Secretary, for authority to make the following payments from the Post War Construction Fund, for contracts awarded through the Department of Budget and Procurement:--

Item #114-Furniture & Equipment --

Calvert Rug and Linoleum Co.	\$ 67.66
McDowell Co.	130.00
C. H. Lears, Inc.	793.80
R. Mars, The Contract Co.	1,120.60
Gomprecht & Benesch	327.20
C. H. Lears Co.	2,593.23
Edwards Contract Co.	523.23
Baltimore Gas Light Co.	151.20

Item #107 --

J. P. Pfeiffer & Son, Inc.	652.40.
	<u>\$5,706.92.</u>

- 2- Upon the recommendation of Mr. Rennie, the Board approved award of contract by Springfield State Hospital to United Sanitary Chemical Corporation, in the amount of \$165.00, for floor-polishing machine. Payment is to be made from Item #114 of the Post War Construction Fund.
- 3- Upon the recommendation of Mr. Funk, the Board approved the following expenditures by Springfield State Hospital from Item #201 of the institution's budget:--

L. C. Loftis, extension of contract	\$335.15
Leonard Valve Company, repairs to Water Mixing Valves	30.58
Westinghouse Electric Co., repairs to switch	17.60
General Elevator Co., for annual maintenance	<u>1,800.00.</u>
	<u>\$2,183.33.</u>

- 4- Upon the recommendation of Mr. Funk, the Board approved execution of Change Order by Springfield State Hospital to contract with the Mullan Contracting Company by \$207.00 for installation of plumbing work for three drinking fountains in the Employees' Building. Payment is to be made from Item #42 of the General Construction Loan of 1947.

- 5- Upon the recommendation of Mr. Funk, the Board approved extensions of existing contracts of Springfield State Hospital, payable from the Board of Public Works-Construction Fund of 1949, as follows:--

Item #71 - Maddox and Hopkins, surveyors, for additional work	\$690.00
Item #63 - Potts & Callahan Paving Co., for additional work	1,475.00.

Spring Grove State Hospital:--

- 1- Upon the recommendation of Mr. Funk, the Board approved the appointment of Frederic Fletcher, architect, for the preparation of plans and specifications for reconstruction of the Old Center Building of Spring Grove State Hospital. Funds for this project are available in the Board of Public Works-Construction Fund of 1949-Item #83-Planning Old Center Building-\$75,000.00.
- 2- Upon the recommendation of Mr. Funk, the Board authorized the following expenditures from Item #201 of the budget of Spring Grove State Hospital:--

H. R. Bozman Bros.	\$ 39.70
Leonard Valve Co.	256.86
R. H. Bozman & Bros.	46.50
Roland Electrical Co.	33.60
John R. Crocker Co.	107.78
Maryland Typewriter Rebuilding Co.	50.00
Murray-Baumgartner Surgical Instrumental Co.	10.00
Roland Electrical Co.	<u>20.20.</u>
	<u>\$564.64.</u>

(Construction-Spring Grove State Hospital)

- 3- Upon the recommendation of Mr. Funk, the Board approved extension of existing contract between Spring Grove State Hospital and Potts & Callahan Company, by \$1,587.00 for additional road paving and regrading, etc. Payment is to be made from Item #130 of the Post War Construction Fund.
- 4- Upon the recommendation of Mr. Funk, the Board approved award of the following contracts by Spring Grove State Hospital, payable from the Board of Public Works-Construction Fund of 1949, Item #85-Alterations, Auditorium and Other Buildings:-

Blair Bros., for painting the interior of central portion of the Old Center Building	\$3,887.00
Selby-Battersby & Co., for tile in connection with flooring project	4,955.00
Colwill Construction Co., for linoleum in connection with flooring project	<u>7,974.00.</u>
	\$16,816.00

State Department of Education:-1-Bowie State Teachers College:

- a. Upon the recommendation of Mr. Funk, the Board approved the following expenditures by Bowie State Teachers College from Item #201 of the school's budget:-

Repairs to typewriters	\$ 6.12
Blair Bros., Change Order #1	370.00
Blair Bros., Change Order #2	345.00
Ben Lust, repairs to moving picture machine	8.00
International Business Machines Corp., clock repair	<u>19.48.</u>
	\$748.60..

- b. Upon the recommendation of Mr. Funk, the Board approved award of contract by Bowie State Teachers College to Colwill Construction Company, in the amount of \$32,881.00, for construction of the President's Residence, being the base bid and alternates #2 and #3, plus an extra cost of \$140.00 for putting a slate roof in lieu of asphalt on the bedroom wing.

Payment is to be made from Item #602 of the 1948 budget of the school in which \$25,000.00 is reserved for this construction, under previous authority from the Board, and from Item #106 of the General Construction Loan of 1947-\$7,881.00.

2-Salisbury State Teachers College:

- a. Upon the recommendation of Mr. Funk, The Board approved award of contract by Salisbury State Teachers College to Blair Bros., in the amount of \$13,098.00, for painting at that institution, with payment to be made from Item #201 of the school's budget.
- b. Upon the recommendation of Mr. Funk, the Board authorized Salisbury State Teachers College to proceed with a topographic, utility and property survey, with this work to be undertaken by student survey parties. It is estimated that the total cost for the work will not exceed the sum of \$1,400.00, of which \$1,000.00 is to be paid to the student survey parties for topography and \$400.00 to R. W. Cooper, of Salisbury, surveyor, for the boundary survey. Payment is to be made from the General Construction Loan of 1949-Item #142-Purchase of Additional Land.

3- Towson State Teachers College:

Upon the recommendation of Mr. Funk, the Board approved award of contract by Towson State Teachers College to Blair & Sons, Inc., in the amount of \$3,294.00, for erection of new partitions, electrical work, plumbing, etc. Payment is to be made from Item #201 of the 1949 budget of the institution, in which there is \$2,300.00 reserved for this contract, and the balance from Item #201 of the 1950 budget of the institution.

State Department of Health:--

- 1- Upon the recommendation of Mr. Funk, the Board approved award of contract by the State Department of Health to Ideal Electric Company, in the amount of \$178.55, payable from Item #201 of the department's budget. This work covers the installation of new lighting fixtures at 2411 N. Charles Street, Baltimore.
- 2- Upon the recommendation of Mr. Funk, the Board approved award of contract by the State Department of Health to Hampshire Corporation for soundproofing the testing room at the Suburban Hospital at Bethesda, Maryland, in the amount of \$139.00. Payment is to be made from Federal Funds available to the Department.

State Industrial Accident Commission:--

Upon the recommendation of Mr. Funk, the Board approved the expenditure of \$96.11 by the State Industrial Accident Commission to Stark Electric Company for extension of conduit and installation of new receptacle for the air conditioning unit in the Commission's office. Payment is to be made from Item #501 of the agency's budget.

State Roads Commission:--

Upon the recommendation of Mr. Funk, the Board approved the appointment of O. Eugene Adams, architect, for the preparation of plans and specifications for alterations to the office of the State Roads Commission at 108 E. Lexington Street, Baltimore. Payment is to be made from funds available to the Commission.

State Tobacco Warehouse:--

Upon the recommendation of Mr. Funk, the Board approved the expenditure of \$287.09 by the State Tobacco Warehouse to Fairway Supply and Equipment Company for overhauling of engine. Payment is to be made from Item #201 of the department's budget.

University of Maryland:--

- 1- The Secretary brought to the attention of the Board letter received from the University of Maryland requesting permission to charge the contract with Gatch Supply Company, in the amount of \$977.30, to the University's 1950 budget funds rather than the 1949 funds, as authorized by the Board, covering repairs to the Administration Building roof.

The Board approved this request.

- 2- The Secretary brought to the attention of the Board letter received from the Hon. Jerome Robinson, member of the House of Delegates, relative to recent newspaper reports of the proposed expansion of the facilities of the University Hospital, and submitting a resolution recommending the making of a survey of the hospital situation throughout the State.

The Governor stated that he is familiar with this matter, and is going into it with Dr. R. H. Riley, Director of the State Department of Health, and others.

- 3- The Secretary brought to the attention of the Board request received from the University of Maryland that the sum of \$192,298.62 be transferred on the books of the State Comptroller's Office from Item #272 - Wind Tunnel to Item #248 - Engineering, Chemistry and Physics Building, within the Post War Construction Fund, in order that sufficient funds might be available for payment to the George Hyman Construction Company for the work they have completed. This money is a part of the donation made by Mr. Glenn L. Martin to the University of Maryland.

The Board approved this request.

- 4- Upon the recommendation of Mr. Funk, the Board approved request of the University of Maryland for permission to increase the sum due Burnap-Owens Construction Company in the amount of \$1,472.77, for extra roof and additional sheet reinforcement work in connection with the New Power Plant at College Park. This sum will be compensated for by a deduction in the fee of Egli & Gompf, Inc.,

(Construction-University of Maryland)

engineers; for this job, in the amount of \$1,472.77, as this additional work was not originally included in the plans and specifications. This project is payable from Item #129 of the General Construction Loan of 1947.

5- Princess Anne College --

- a. Upon the recommendation of Mr. Funk, the Board approved extension of existing contract between the University of Maryland and Chas. E. Brohawn & Brothers in the amount of \$1,200.00 for plastering ceilings of the second floor of the Classroom Building at the Princess Anne College. Payment is to be made from Item #149 of the General Construction Loan of 1947.
- b. At its meeting of April 8, 1949, the Board approved award of contract by the University of Maryland in the amount of \$1,858.15 for installation of necessary electrical service to the Cottages and Apartment House at the Princess Anne College. Mr. Funk advised the Board that invoices have been received for this work and the actual cost is \$1,495.59.

The Board approved this change, with payment to be made from budget funds of the University of Maryland.

- c. Upon the recommendation of Mr. Funk, the Board approved execution of the following Change Orders by the University of Maryland with Chas. E. Brohawn Brothers, in connection with the construction of the Boys Dormitory for the Princess Anne College:-

Change Order #5	\$1,450.00 credit
Change Order #6, for hardware for 12 closet doors	186.00.

Funds for this project are available in Item #146 of the General Construction Loan of 1947.

- 6- Upon the recommendation of Mr. Funk, the Board approved award of the following contracts by the University of Maryland in connection with the Agriculture Building at College Park, payable from Item #135 of the General Construction Loan of 1947:-

Washington Air Compressor Rental Co., for rental of air compressors	\$101.25
Irvin Prickett, for roofing and sheet metal work	6,680.00.
	\$6,781.25.

- 7- Upon the recommendation of Mr. Funk, the Board approved execution of Change Order by the University of Maryland in the amount of \$440.00 to the contract with Walter C. Doe & Company for relocation of Remote Autocall Sending Stations at the Martin Engineering College. Payment is to be made from Item #128 of the General Construction Loan of 1947.
- 8- Upon the recommendation of Mr. Funk, the Board approved award of contract by the University of Maryland to Mehring & Hanson, on a time-and-material basis, for installation of 8" water main required in conjunction with the construction of the Stadium, at College Park, in the amount of \$2,775.43, this work having been accomplished on an emergency basis. Payment is to be made from budget funds of the University of Maryland.
- 9- Upon the recommendation of Mr. Funk, the Board approved award of contract by the University of Maryland to H. Milton Hearne, in the amount of \$2,700.00, for construction of machinery shed at the Salisbury Experimental Farm. Payment is to be made from Item #168 of the General Construction Loan of 1949.
- 10- Upon the recommendation of Mr. Funk, the Board approved award of the following contracts by the University of Maryland for the University Hospital, payable from budget funds of that institution:-

Slaysman Company, for reconditioning exhaust fans	\$1,015.00
J. B. Pfeiffer & Son, for repairs to refrigeration system	34.58.
	\$1,049.58.

- 11- Upon the recommendation of Mr. Funk, the Board approved the following expenditures by the University of Maryland from the Fire Losses Property Account:--

Chas. R. Scrivener Co., for repairs to Nurses' Home	\$2,152.64
Chas. R. Scrivener Co., for repairs in Laundry Building	3,954.17.
	<u>\$6,106.81.</u>

- 12- Upon the recommendation of Mr. Funk, the Board approved the following expenditures by the University of Maryland for work at College Park, payable from budget funds of that institution:--

D. Oscar Wolfe, for work at Livestock Sanitary Service	\$ 65.00
Danzer Metal Works Co., " " " "	53.70
Merchants Transfer & Storage Co., for moving equipment	471.00
E. C. Ernst, for fluorescent lighting at Livestock Sanitary Laboratory	4,700.00
Sickler Service, for plumbing repairs at Veterans Housing	349.28
J. E. Hurley, for repairs to boilers	45.70
James Musgrove, for repairs to brick columns and walls	91.00
J. O. and C. M. Stewart, for leveling campus dump and trash area	72.40
J. O. and C. M. Stewart, for excavation of basement of farm house	133.25
J. O. and C. M. Stewart, for use of bulldozer in moving farm house to new location	20.00
Maintenance Service Co., for cleaning windows	805.00
Queen City Window Washing Co., for cleaning windows	324.00
American Window Co., for cleaning windows	365.00
Thomas E. Carroll & Sons, for moving four trees	112.00
General Electric Supply Co., for installation of three-quarter ton air conditioning unit, Division of Arts and Science	409.30.
	<u>\$8,016.63.</u>

- 13- Upon the recommendation of Mr. Funk, the Board approved award of contract by the University of Maryland to National Engineering Company, in the amount of \$48,913.00, for the construction of Bull and Cow Barns at College Park. Payment is to be made from the following funds:--

1945 budget - Item #17 - Bull Barn Construction	\$17,252.36
1946 budget - Item #17 - Bull Barn Construction	13,666.00
General Construction Loan of 1949 - Item #159	20,000.00.

- 14- Upon the recommendation of Mr. Funk, the Board approved award of the following contracts by the University of Maryland for the Baltimore Schools, payable from budget funds of the University of Maryland:--

Floorkrafters, for installation of linoleum on four tables in the Biochemistry Laboratory	\$ 54.00
Consolidated Gas Electric Light & Power Co., for emergency repairs for reducing valve steam line in the Medical Library, increase in original contract	5.00
Consolidated Gas Electric Light & Power Co., for repairs to motor valve and thermostat	165.00
Medical Library, repairs to valve and clock control on steam line	50.00
Davis Electronics Co., for installation of Sound Distributing System in the Department of Anatomy	392.50
Westinghouse Electric Corp., for general maintenance of passenger elevator in Pathology Building and the freight elevator in the Pharmacy Building	1,944.00 per year
Robb Tyler, for hauling books and book-cases from the Lauchheimer Home to the School for Law	30.00
G. Krug & Son, for installation of double iron grills in basement entrance of Bressler Building	169.00
Charles R. Scrivener & Sons, extension of contract for two carpenters until September 2, 1949	1,000.00
Mayor and City Council of Baltimore, for disconnecting 4" Fire Supply Line at 631-35 W. Redwood Street, Baltimore, due to demolition of these properties.	300.00 Est.

(August 2, 1949)

(Construction-University of Maryland-
Baltimore Schools)

Electrical Construction Co., for installation of fluorescent fixtures at the Office of the Dean	\$191.00
D. & O. Electric Co., for installation of two one-ton air conditioning units in the Bressler Building	1,347.00
Queen City Windwo Cleaning Co., for Change Order	10.00
	<u>\$5,657.50.</u>

- 15- The Secretary brought to the attention of the Board letter received from the University of Maryland advising that the Wind Tunnel and Buildings G, H, and K of the Glenn L. Martin College of Engineering and Aeronautical Sciences have been completed and are being accepted by the University early in August 1949, and submitting a listing of the total obligations for this construction and of the funds available for the payment of these obligations.

George Hyman Construction Co.	\$300,093.58
Skidmore, Owings and Merrill	7,299.51
Wren, Lewis & Jenks	1,400.00
Ric Wil Corporation	114.00
Leo Butler	1,080.32
Suburban Engineering	<u>4,311.03</u>
Total Obligations	\$314,298.44

General Bond Issue of 1937-Item #3	\$ 8,319.25
Post War Construction Loan of 1945-Item #248	192,298.62
General Construction Loan of 1947-Item #128	<u>51,849.07</u>
Total Funds Available	<u>252,466.94</u>

Additional Funds Required	\$ 61,831.50.
---------------------------	---------------

In its letter dated July 30, 1949, the University of Maryland requested that the following funds within the Post War Construction Fund be transferred to Item #248 of that Fund, to make the sum of \$228,695.99 available for these obligations:-

Item #251-Girl Day Students & General Girl Activities	\$ 4,812.88
Item #256-Auditorium	7,800.00
Item #258-Live Stock Barns & Meat Laboratory	1,200.00
Item #260-Three Greenhouses	900.00
Item #261-Infirmery	2,400.00
Item #262-Swimming Pool	3,750.00
Item #263-Finishing Top Floor - Home Economics Building	112.23
Item #264-Addition to Service Building & Laundry	2,250.00
Item #265-Addition to Girls Gymnasium	2,400.00
Item #277-Addition to Dental Building	2,100.00
Item #278-Addition to Nurses Home	2,250.00
Item #279-Recreation Hall	1,500.00
Item #280-Finishing 12th Floor - University Hospital	<u>4,922.26</u>
Total	\$ 36,397.37.

At the same time, the University requested that the sum of \$25,434.13 be transferred from Item #65-Special Funds, Division of Educational and Related Departments-College Park to Item #81-Special Funds, Completion of Buildings G, J and K, Gleen L. Martin College of Engineering and Aeronautical Sciences.

And, that the unencumbered balance in the General Bond Issue of 1937, in the amount of \$8,319.25 be approved by the Board for use in connection with the obligations first shown above.

After due consideration of these requests, the Board approved the transfers of funds as mentioned to provide the following funds to take care of the obligations listed by the University of Maryland in its letter of July 30, 1949:

University of Maryland-Special Funds-Item #81	\$ 25,434.13
General Bond Issue of 1937-Item #3	8,319.25
Post War Construction Fund-Item #248	228,695.99
General Construction Loan of 1947-Item #128	<u>51,849.07</u>
Total	\$ 314,298.44.

It is understood that the University of Maryland will hold back \$10,000.00

in making its settlement with the George Hyman Construction Company, as a guarantee for the correction of any minor construction items that may subsequently be revealed.

Post War Construction Funds:--

The Board approved the following payments which had been made by the State Comptroller's Office, since the last meeting, from the Post War Construction Fund:--

Morgan State College	\$ 435.00
Aid to Political Sub-divisions	1,335.00
Bayside State Park	901.11
Items:- #2	197.74
#4-Property Survey	15.05
#5-Solomons Base	3,902.66
#6-	30,862.58
#7	865.87
#8	4,185.00
#9	1,759.95
#10-A	2,580.82
#221-St. Mary's Industrial School for Boys	2,535.08
Military Department	1,378.86
State Tobacco Warehouse	500.00
Deer's Head State Hospital	166,890.13
Springfield State Hospital	6,023.83
Spring Grove State Hospital	1,397.09
Maryland Penitentiary	6,303.35
Maryland State Reformatory for Women	11,489.13
Maryland Training School for Boys	189.39
Montrose School for Girls	20.09
Frostburg State Teachers College	1,527.00
University of Maryland	<u>7,707.62</u>
Total	\$253,002.35.

Old State House - St. Mary's City:--

Mr. Funk submitted to the Board, under Item #102 of his Agenda for today's meeting, a report of the present condition of the State House at St. Mary's City, which was constructed in 1934 from plans and specifications prepared by Herbert G. Crisp, James R. Edmunds, Jr., and Horace W. Peaslee, architects. It was stated that the building warrants considerable repair and maintenance work, and Mr. Funk recommended that in carrying out any work on this building, the original plans and specifications be strictly adhered to in order that the building may be restored to its original excellent status.

After due consideration of the recommendations made by Mr. Funk, the Board authorized him to proceed with reconditioning the building, at a cost of approximately \$4,500.00, exclusive of the reconditioning of the oil paintings. Payment is to be made from the General Construction Loan of 1949-Item #1-Improvements to Public Buildings, etc.

Morgan State College:--

Upon the recommendation of Mr. Funk, the Board approved the expenditure of the sum of \$3,857.80 by Morgan State College to George William Stephens, Jr. and Associates, for topographic, utility and boundry survey at that institution, payable from the General Construction Loan of 1949-Item #122-Gymnasium and Classroom Building.

Military Department:--

Mr. Funk brought to the attention of the Board a letter received from the Military Department, requesting authority to use available Bond Issue funds for painters, carpenters, and mechanics on a per diem basis, for work in connection with repairs to State-owned Armories. It was stated that no federal funds are available in the present fiscal year for these repairs, but it has been possible for the Department to purchase considerable materials (paint, lumber, etc.)

(August 2, 1949)

(Construction-Military Department)

9043d
p0706

from federal funds, and these materials are now available for use.

After a discussion of the matter, the Board approved the use of not more than \$15,000.00 by the Military Department from the General Bond Issue of 1947 for such labor, with the recommendation that labor contracts, on a competitive bid basis, be entered into, where this is feasible, or the size of the work makes such contracts desirable.

BARRETT SCHOOL FOR GIRLS:

The Secretary brought to the attention of the Board letter which was received from the Barrett School for Girls, requesting permission to spend the \$379.52 which has been received covering damages to the wall vault of that institution occasioned by a fire on October 9, 1948, to replace books, papers, office supplies, etc. which were destroyed by the fire.

The Board approved this request.

BOARD OF MENTAL HYGIENE:

Upon the recommendation of Mr. Rennie, the Board approved the following expenditures by the Board of Mental Hygiene, from the appropriation of \$250,000 in Miscellaneous Appropriations No. 8 for the fiscal year 1950, in connection with the reorganization of the Mental Disease Hospitals:-

Worden & Risberg, services for July (approximate)	\$3,208.00
Globe Ticket Co., for meal tickets	558.92.
	<u>3,766.92</u>

BUDGET:

The Secretary brought to the attention of the Board invoice, in the amount of \$7,000.00, of the Board of Control for Southern Regional Education for administrative services and operations of that Board for the period July 1, 1949 to June 30, 1950.

The Board authorized payment of this invoice from Miscellaneous Appropriations #2, Item 45 of the 1950 budget-"To the Regional Council for Education for expenses of said Council, contingent on the passage of legislation providing for the State's participation therein, to be spent under the direction of the Board of Public Works - \$35,500.00".

The Board authorized payment of the following items included in Miscellaneous Appropriations No. 2 for the fiscal year 1950, submitted by the Secretary for approval:-

Item #37 - To Captain Wm. P. Marshall for the payment of personal losses incurred upon the sinking of a State boat, settlement to be effected by the Board of Public Works, - \$39.00.

Item #39 - To W. Calvin Nolte, member of the Grand Jury for Baltimore City, for injuries sustained while on an official inspection trip to Cheltenham School for Boys, in accordance with Senate Resolution recommending the same; settlement to be effected by the Board of Public Works, - \$1,000.00.

Item #40 - To Mrs. Mary L. Hess for injuries inflicted by an escaping convict in front of the Court House in Baltimore City, in accordance with Senate Resolution recommending same; settlement to be effected by the Board of Public Works, - \$150.00.

CLERKS OF CIRCUIT COURTS:

The Secretary brought to the attention of the Board request of the State Comptroller's Office for authority to make payment of \$6,846.05 to the Clerk of the Circuit Court for Baltimore City, for the fiscal year 1949, from Miscellaneous

Appropriations #2, Item 28-For estimated deficiencies in salaries of Clerks of Court and Registers of Wills, to cover salary of the Clerk of Court in the amount of \$5,500.00 and extra expenses of the office of \$1,346.05.

In connection with this matter, at a meeting held on June 29, 1948, the Board authorized the State Comptroller and the Clerk of the Circuit Court for Baltimore City to work out a method whereby the re-writing and re-binding of 19 Equity Dockets of the Clerk's office could be taken care of and payment made from the fees of the Clerk's office.

After a discussion of the matter, the Board approved the request of the State Comptroller's Office.

COURT COSTS:

The Board approved payment of \$28.50 from Item #207 of the 1949 budget of the Board of Public Works, to cover court costs due the Clerk of the Baltimore City Court in the matter of The Hall House for Art Students, Inc., vs The State Tax Commission of Maryland.

The Board approved payment from the 1950 appropriation in Miscellaneous Appropriations No. 2, Item #32 (Court Costs) of \$25.00 to Albert N. Rosenthal, official court reporter, for services rendered in connection with the furnishing of copies of the Court's opinion in the cases of Justin G. Buch vs. The County Commissioners of Anne Arundel County; and, the College Club of Baltimore, Inc., vs. The State Tax Commission et al.

DEER'S HEAD STATE HOSPITAL:

The Secretary brought to the attention of the Board inquiry from Dr. R. H. Riley, Director of the State Department of Health, with reference to the maintenance of personnel to be employed at the Deer's Head State Hospital.

The Board requested the Secretary to refer this matter to the State Employment Commissioner for his review and consideration.

DEPARTMENT OF CORRECTION:

The Secretary brought to the attention of the Board letter received from the Department of Correction submitting for approval the following payments, representing reimbursement for expenses incurred by candidates for positions with that department:--

Dr. George F. Fitzgibbon, appointed Classification Director for the Department of Correction on June 15, 1949	\$12.74
Mr. John D. Adams, appointed Criminal Psychologist at the Maryland House of Correction on July 1, 1949	10.00.

The Board approved these payments.

Mr. Rennie brought to the attention of the Board request of Mr. Harold E. Donnell, Superintendent of Prisons, Department of Correction, for a statement of policy, from the Board of Public Works, relative to the matter of payment of overtime for certain key personnel at the several penal institutions.

The Board requested Mr. Rennie to refer this matter to the Standard Salary Board for review and consideration, and report to the Board of Public Works.

DEPARTMENT OF GEOLOGY, MINES AND WATER RESOURCES:

The Board approved request of the Department of Geology, Mines and Water Resources, submitted by the Secretary, for permission to write-off as uncollectible certain accounts receivable totaling \$7.64, as set forth in letter of July 19, 1949, received from the Department.

DEPARTMENT OF STATE FORESTS AND PARKS:

- 1- The Secretary brought to the attention of the Board communication received from the Department of State Forests and Parks, requesting permission to allow the State Roads Commission to relocate Route #40 from Keyser's Ridge to the Pennsylvania State Line, necessitating a new right-of-way, which will cross the M. H. Lohr Tract #325 and the W. Frailinger Tract #350, of L. U. Land on the Savage River State Forest.

The Board authorized the Department to enter into a license agreement with the State Roads Commission to relocate this highway, with the understanding that any saleable timber cut shall be the property of the State, and that all laws and regulations, applicable to the premises, will be observed.

- 2- The Secretary brought to the attention of the Board request of the Department of State Forests and Parks for permission to approve the request of the Mayor and Town Council of Grantsville to drill a well on the C. H. Brill Tract, about two and a half miles west of Grantsville and about fifty feet north of Route #40, on Negro Mountain, in order to supply water to the Town of Grantsville, and to construction such buildings as may be necessary.

The Board authorized the Department to issue, free of charge to the Town of Grantsville, a License Agreement for the digging of the well and the construction of such buildings as may be necessary. It is understood that the Town of Grantsville will put a spigot on this line to make water available to the Department for fire prevention and other purposes in the administration of the land in question.

- 3- The Secretary submitted to the Board for its consideration a communication received from the Department of State Forests and Parks relative to the request of the Girl Scouts of Cumberland for a five year lease on 20 acres of land near Blue Lick, on the Savage River State Forest. It was stated that the Department would not develop this area as it is not suitable for general use. The Girl Scouts of Cumberland desired a long lease due to the fact that they plan to make improvements estimated at about \$75,000.00, which include a swimming pool, mess hall, water lines, etc.

The Board approved the execution of a five-year lease in this instance by the Department of State Forests and Parks, at an annual rental of \$10.00.

- 4- Upon the recommendation of Mr. Rennie, the Board authorized the Department of State Forests and Parks to lease concessions at Gambrill State Park and Washington Monument State Park to Mrs. Frances Nusbaum, Route #5, Frederick, and to Mrs. Garrett Z. Henson, 2410 Virginia Avenue, Hagerstown, respectively, for \$125.00 each.

DEPARTMENT OF TIDEWATER FISHERIES:

See: Page 110 of these Minutes, Item #4, relative to sale of the boat "Kent".

DIVISION OF PAROLE AND PROBATION:

Mr. Rennie submitted to the Board for its consideration a renewal of the request of the Division of Parole and Probation for an increase from \$35.00 to \$54.00 per month in the allowance to employees for the use of personally-owned automobiles in connection with their work for the State.

After a discussion of the matter, the Board declined to approve an increase in the allowance for the use of such cars, at this time.

GENERAL EMERGENCY FUND:

The Board approved the following allotments of funds from the 1950 General Emergency Fund:-

- 1- Maryland Penitentiary, for 8 additional Guards, needed because of the increase in inmate population and the necessity of housing inmates in dormitories and elsewhere. \$18,480.00.

- 2- Maryland State Police, for administration expenses in connection with the operation of the Police Retirement System. \$5,300.00
- 3- War Memorial Commission, for the State's share, being one-half, of the cost of the following contracts in connection with the hot water plant for the War Memorial Building:-
- George A. Peters Co., for principle hot water boiler replacement and installation - \$1,153.00
- C. L. Slaysman, for replacement and installation of heating boiler in Cafeteria - \$354.85,
- which total \$1,507.85. 753.93
- 4- State Employees Workmen's Compensation, for payment of \$10.00 in each of the following cases to the Second Injury Fund under awards granted by the State Industrial Accident Commission and approved for payment by the Board on November 1, 1948:-
- James C. Porter, employe of Crownsville State Hospital; and
- George Guy Simmons, Employe of Spring Grove State Hospital. 20.00.

HALL OF RECORDS:

The Board approved request of the Hall of Records, submitted by the Secretary, for permission to write-off as uncollectible the account of \$2.24 due from Mr. Joe R. Atencio for photostatic services rendered in September 1948.

The Secretary brought to the attention of the Board copy of letter addressed to Dr. Morris L. Radoff, Archivist, Hall of Records, dated July 18, 1949, by the firm Records Engineering, Inc., relative to the microfilming of the land records in the several counties in accordance with recent legislation, and submitting a price of \$29.00 per thousand images for a contract on a state-wide basis.

After due consideration of this bid, the Board felt it would be helpful if Dr. Radoff could obtain prices from other responsible concerns for the doing of this work and requested the Secretary to advise Dr. Radoff of the wishes of the Board.

LEASES:

- 1- Upon the recommendation of Mr. Rennie, the Board approved execution of the following New Leases for the agencies listed:-

State Department of Education - Mathieson Building Corporation, for Rooms 2103-05, inclusive, Mathieson Building, Baltimore, for 33 months from August 1, 1949, at an annual rental of \$2,920.44. This space is to be used as a combination library, conference, and Board Room.

Employment Security Board - D. Cohen, for building at 22 W. Dover Street, Easton, for one year from July 1, 1949, at an annual rental of \$1,800.00.

Maryland State Planning Commission - The Calvert Building and Construction Company, covering Room 107, Equitable Building, Baltimore, for one year from July 1, 1949, at an annual rental of \$456.00.

- 2- Upon the recommendation of Mr. Rennie, the Board approved renewal of the following leases:-

Employment Security Board - The Chadford Apartments Corporation, on a month-to-month basis, covering all of the 5th floor of 13-15 S. Charles Street and 1 E. Redwood Street, Baltimore, from July 1, 1949, at \$100.00 per month.

Employment Security Board - L. W. Gunby Company, for portion of ground floor of building at S. Division Street and Circle Avenue, Salisbury, for one year from July 1, 1949, at an annual rental of \$3,000.00.

Employment Security Board - Norah and Tillie Trager, for second floor of 8119 Georgia Avenue, Silver Spring, for one year from July 1, 1949, at an annual rental

(Leases)

of \$1,800.00.

State Industrial Accident Commission - The Calvert Building and Construction Company, covering space in the Equitable Building:-

Section 1 - Rooms 723 and 726, and Rooms 749 and 752, and all intervening offices on the seventh floor;

Section 2 - Bridge from seventh floor to Veterans' Building; and

Section 3 - File room in lower Lobby,

for five (5) years from November 1, 1949, at an annual rental of \$19,096.00.

State Insurance Department - The Tower Realty Company, covering Rooms 215-222, 226, and 230 of the Tower Building, Baltimore, for two years from January 1, 1950, at an annual rental of \$12,432.00, under automatic renewal clause.

Maryland State Police - Susquehanna Power Company, for land and buildings of the Conowingo Sub-station, for ten years from October 15, 1949, at an annual rental of \$1.00, under automatic renewal clause.

Maryland State Police - Hernwood Corporation, for one acre, at Deer Park Road and Liberty Turnpike Road, Baltimore, and radio station adjoining to the south-east, for two years from November 1, 1949, at a two-year rate of \$100.00.

University of Maryland - Second English Lutheran Church, covering lot in rear of the Church, 624-630 W. Lombard Street, Baltimore, for one year from July 1, 1949, at an annual rental of \$480.00.

University of Maryland - R. S. Dillon, for field laboratory on the Dillon Property, known as the Smith Orchard, located on the Warfordsburg Pike, for two years from July 1, 1949, at an annual rental of \$420.00, under terms of the present lease.

University of Maryland - The Somerset County Truck Growers Cooperative Association, for approximately 41 acres of farm land and building thereon, Westover, Maryland, for one year from October 1, 1949, at an annual rental of \$1.00, under automatic renewal clause.

MARYLAND HISTORICAL SOCIETY-War Records Division:-

Mr. Rennie submitted to the Board for its consideration and approval recommended budget for the Maryland Historical Society-War Records Division-World War II, for the 1950 fiscal year, in the amount of \$27,000.00.

The Board approved the budget as presented.

MARYLAND STATE POLICE:

The Secretary brought to the attention of the Board letter received from Col. Carey Jarman, Superintendent of the Maryland State Police, relative to the State Police Retirement System of the State of Maryland, as enacted by the 1949 Session of the General Assembly, and recommending that Dr. Howard M. Bubert be named the fifth member of this Board of Trustees under Section 51 of Article 88-B, Laws of Maryland, effective July 1, 1949.

The Board approved this recommendation.

THE MINERS HOSPITAL:

The Secretary brought to the attention of the Board a letter received from The Miners Hospital advising of receipt of a check in the amount of \$500.00 from Loraine Eisenberg, Executor of the Estate of Martha W. Stern, and requesting authority to accept this bequest to The Miners Hospital.

After a discussion of the matter, the Board approved the request of the hospital and authorized acceptance of the check, with deposit being made in Item #502 of the institution's budget, for use in furnishing a complete new bedroom.

REGISTERS OF WILLS:

- 1- The Secretary brought to the attention of the Board a communication received from Mr. R. Tilghman Brice, III, attorney, requesting that the interest upon inheritance tax, tax on commissions, and Orphans' Court costs in the Estate of Dorothea Chess Marshall (Anne Arundel County), in the amount of \$520.89, due the Register of Wills for Anne Arundel County, be abated. Mr. Brice stated that he closed the estate in question in September of 1947 and had check in the amount of \$4,699.77 for inheritance tax, plus Orphans' Court costs and tax on commissions drawn to the Register of Wills of Anne Arundel County, but that through an inadvertence the check was left in his files. The non-payment of these items was discovered by the State Auditor on July 1, 1949.

The Board instructed the Secretary to refer this matter to the Attorney General for his recommendation.

- 2- The Secretary submitted to the Board letter from the Register of Wills for Baltimore County requesting permission to write-off as uncollectible two items of inheritance taxes which are set forth in the report of the State Auditor, dated July 12, 1949, covering his examination of the accounts and records of this office for the period July 1, 1945 to June 30, 1948:-

Estate of George W. Cooper - Tax on commissions of Executor	\$ 1.07
Estate of Isabella D. Hampson - Direct Inheritance Tax	13.87.

The Board approved this request.

ROSEWOOD STATE TRAINING SCHOOL:

The Secretary brought to the attention of the Board a letter received from Rosewood State Training School requesting permission to purchase 203 acres of land from the Game and Inland Fish Commission, at a cost of \$24,210.00, payable from 1949 budget funds of the institution. This additional land is considered to be necessary for the present program of the school as well as that of necessary future expansion.

At a meeting which was held on February 29, 1948, the Board approved request of the Game and Inland Fish Commission to sell 138 acres of farmland of the Gwynnbrook State Game Farm, Owings Mills, Maryland. In view of the offer of Rosewood State Training School to purchase this property, the Commission will include approximately 65 additional acres east of Bonita Avenue and south of the present State Game Farm, making a total of approximately 203 acres.

After a discussion of the matter, the Board requested Mr. Rennie to go further into the matter and ascertain the cost of this land to the Game and Inland Fish Commission, as well as any other information bearing on this request, and to make a report at the next meeting.

STATE DEPARTMENT OF EDUCATION:

The Secretary brought to the attention of the Board a letter received from Dr. Thomas G. Pullen, Jr., State Superintendent of Schools, dated July 19, 1949, relative to the new section to Article 96 1/2 of the Annotated Code of Maryland (1947 Edition), to be known as Section No. 49 and titled "Veterans", passed by the 1949 Session of the General Assembly, and requesting that the appropriation of \$10,000.00 included in the Supplemental Budget No. 3 for the fiscal year 1950, being Item No. 47 of Miscellaneous Appropriations No. 2, for the education of War Orphans, be made available to the State Board of Education, for use in accordance with the Act of 1949.

After due consideration of the matter, the Board approved the request of the State Superintendent of Schools and authorized the State Comptroller to honor transmittals issued by the State Board of Education charging items against such funds. However, the Board felt that reports of these expenditures should be made by the State Board of Education to the Board of Public Works.

STATE EMPLOYEES:

- 1- The Secretary brought to the attention of the Board a letter received from The State Law Department, advising that in the case of Charles H. Masters, employe of the Department of Tidewater Fisheries who was killed in an accident while on duty, the widow is entitled to the award made by the State Industrial Accident Commission under the State Workmen's Compensation Insurance Law, even though the widow received the proceeds of an accident policy which the Department of Tidewater Fisheries carried on the employe.

In view of the opinion of the Attorney General, the Board approved payment of the award as made by the State Industrial Accident Commission, being \$20.00 per week for 375 weeks, not to exceed \$7,500.00, beginning November 15, 1948, plus a maximum of \$300.00 for funeral expenses, with payment to be made by the State Accident Fund under an Agreement between the State and the State Accident Fund for the handling of claims covering State employees injured in the line of duty.

- 2- The Secretary brought to the attention of the Board a letter received from The State Law Department relative to the authority of the Board of Public Works in the granting of additional sick leave to classified employees under the provisions of Section 22(d) of Article 64A of the Code (1947 Supplement). It was stated in the letter of The State Law Department, dated July 20, 1949, that:-

"Sub-section (d) of Section 22 authorizes the grant of leave in addition to leave authorized by sub-section (a) of Section 22. Sub-section (a) of Section 22 purports to set forth the allowable amount of sick leave for every classified employee in each calendar year. It seems to me that the leave authorized by sub-section (d) of Section 22 thus applies to each calendar year for every classified employee and is not a limitation on additional sick leave which may be granted over an employee's entire period of service covering many years."

After a discussion of this opinion, the Board felt it would be well to scrutinize carefully a second application by the same employee for another extension of sick leave, after the Board has once granted an extension of sick leave for a period of one year including ordinary sick leave, and stated that each application for an extension of sick leave would be reviewed and considered on the basis of its own merit.

- 3- The Secretary brought to the attention of the Board a letter received from the State Department of Health requesting that the Board reconsider its action of December 20, 1948, in declining to consider requests for permission to make payment for vacation leave worked and not taken by State employees, and permit the Department of Health to request the compensation of Mr. John Benson, Watchman, for vacation and holiday leave worked and not taken due to the fact that there is no one available to relieve him.

The Board affirmed its action of December 20, 1948, and declined to consider a request from the State Department of Health for permission to compensate Mr. Benson for vacation and holiday leave.

- 4- The Secretary brought to the attention of the Board the following requests for extensions of sick leave:--

Income Tax Division - R. Risdon North, from June 15, 1949. Illness began on May 1, 1949.

Maryland House of Correction - Frank Ruppert, Guard, for a further extension from June 22, 1949. Illness began Sept. 10, 1948.

Crownsville State Hospital - Bertha M. Becker, for a further extension from June 30th to Sept. 1, 1949. Illness began December 4, 1948.

The Board approved extensions of sick leave in each case to August 1, 1949, with the stipulation that these employees would be examined by the Medical Examiner of the State Department of Employment and Registration and a report submitted to the Board for its review and consideration.

- 5- The Board approved request of Maryland Training School for Boys for authority to make payment of compensation, totaling \$97.97, to employees of that institution who worked on July 4, 1949.
- 6- Workmen's Compensation Insurance - State Employees:--

The Secretary reported that he had met with Mr. Rennie and had gone over with him the matter of taking care of providing the money necessary for the payment of claims arising out of injuries sustained by State employees, and the overhead expenses of the State Accident Fund in handling the claims.

It was recommended that the State make available at this time to the State Accident Fund, out of the General Emergency Fund, the sum of \$10,000.00 to apply to the additional cost to be incurred by the State Accident Fund in handling claims of State employees; any additional amount necessary for the fiscal year 1950 to be included in the budget to be submitted to the Legislature when it meets in February 1950.

It was further recommended that the State Treasury advance to the State Accident Fund, for the payment of claims, the sum of \$10,000.00, the Fund to submit to the Comptroller monthly statements of the payments during the month, for purposes of reimbursement.

Also, that the Comptroller ascertain the amounts of money available in any State departments having funds in their budgets for the payment of Workmen's Compensation Insurance as of the close of business August 31, 1949, and to arrange for the transfer of those funds to the State Accident Fund as part of the deposit to be made with the Fund.

After due discussion of the matter, the Board approved the procedure set forth in the foregoing report.

STATE INSURANCE DEPARTMENT:

The Secretary brought to the attention of the Board a letter received from the State Insurance Department requesting authorization to make payment to Mr. Howard E. Gates, Chief of the Rating Bureau of the Department, of \$298.31 for expenses incident to his obtaining the position mentioned.

The Board felt it was unable to give consideration to this request without further information and asked that information be furnished showing when Mr. Gates was first employed by the State Insurance Department, and also why this matter was not submitted to the Board before this time.

STATE PROPERTY:

- 1- Upon the recommendation of Mr. Rennie, the Board approved request of Bowie State Teachers College for permission to transfer from the school's inventory two (2) 35mm Moving Picture Machines, Snycrofilm, valued at \$983.89, to the inventory of the Maryland State Reformatory for Women.
- 2- Upon the recommendation of Mr. Rennie, the Board declined to authorize the Towson State Teachers College to purchase a second-hand refrigerator, stove, and piano from Dr. Donald I. Minnegan, a member of the faculty of the institution.
- 3- Upon the recommendation of Mr. Rennie, the Board approved the disposal of property no longer required for the State's business by the following agencies:--

State Auditor	\$ 1,800.46
Comptroller of the Treasury	1,908.00
Maryland House of Correction	233.08
Crownsville State Hospital	20.00
Eastern Shore State Hospital	1,059.95
State Legislature	5.00
Board of Mental Hygiene	15.00
Mount Wilson State Hospital	255.00
Maryland State Reformatory for Males	1,831.79
Spring Grove State Hospital	92.44
Springfield State Hospital	598.06

(August 2, 1949)

(State Property)

Towson State Teachers College	\$ 288.99
Department of Tidewater Fisheries	2,203.00
Maryland Training School for Boys	1,032.23
University of Maryland	9,270.50
Victor Cullen State Hospital	<u>734.70</u>
	\$21,348.20.

STATE RECORDS:

The Secretary brought to the attention of the Board several requests which had been received for authority to dispose of certain old records which are not desired by the Hall of Records for preservation.

After due consideration, the Board approved the destruction of such records in the following instances, with the usual certification being made to the Hall of Records covering the disposal of these records:--

Comptroller of the Treasury -	Transmittals for the fiscal year 1944. Payrolls for the fiscal years 1936, 1937, 1938 and 1939.
Military Department -	Military Census of 1917. Personnel cards of World War I. Cancelled checks and stubs for the period 1921 - 1935. Paid vouchers for the period 1921- 1935. Payrolls, transmittals, etc. for period 1930 - 1945.
Hall of Records -	Twelve volumes of records covering Legislative Accounts of the Claims Committee.
Department of Employment Security	- Records listed in letter of July 26, 1949, and dated prior to Jan- uary 1, 1946.

STATE ROADS COMMISSION:

The Secretary brought to the attention of the Board several letters which had been received from the State Roads Commission requesting approval and execution by the Board of Public Works of the following instruments:--

Deed to Harry A. Moore and Cora L. Moore, his wife, for a parcel of land in Caroline County which is a part of the land acquired in connection with the Queen Anne-Hillsboro By-Pass.

Deed to Irving D. Berger and Idelyn K. Berger, his wife, conveying a permanent easement over and the right to construction and maintain a building within the Northernmost eight feet of the easement area acquired for the construction of the Branchville Grade Elimination project.

Confirmatory Deed to Queen Anne's County Farm Bureau Cooperative Association, Inc., for conveyance of certain land in the Town of Centreville, being the same property intended to be conveyed in deed dated June 2, 1948, conveying portion of the former Langrall property unto the Farm Bureau Co-Operative Association, Inc, which is not the actual corporate name.

Lease with Burgess W. Akers and Etta M. Akers, his wife, for one-story concrete block dwelling and a parcel of land, acquired in connection with Contract Ho-234-1-314, at a monthly rental of \$10.00, as of July 1, 1949, this property being located in Howard County.

STATE TREASURER:

The Board approved report of the State Treasurer, submitted by the Secretary, dated July 14, 1949, covering the purchase, through C. F. Childs & Company, New York, for investment for the State of Maryland General Funds, the following short term securities:--

\$3,000,000.00 U. S. Treasury 1½% Certificates of Indebtedness, due 3/1/1950, on a .95% basis @ 100.185986	\$3,005,579.58
Accrued interest 3/1/49 to 7/13/49	<u>13,767.13</u>
	\$3,019,346.71

2,000,000.00 U. S. Treasury 1½% Certificates of Indebtedness, due 6/1/1950, on a .99% basis @ 100.227291	\$2,004,545.82
Accrued interest 6/1/49 to 7/13/49	<u>2,876.71</u>
	\$2,007,422.53.

It was stated that if these securities should be held until maturity, the interest received will exceed the cost and accrued interest, as shown above, by approximately \$35,700.00.

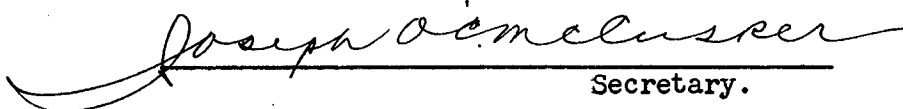
BOARD OF NATURAL RESOURCES:

The Secretary brought to the attention of the Board a communication received from the Board of Natural Resources requesting that the sum of \$5,000.00 be made available to that agency for an analysis of tidal water samples to be taken from the bottom of the Chesapeake Bay and its tributaries, in relation to the Silt deposited in these waters.

After due consideration, the Board approved the doing of this work by the Board of Natural Resources, as outlined in its letter of July 27, 1949, provided the necessary funds can be found in the budgets of the Natural Resources Group and possibly in funds of the University of Maryland. The Board requested Mr. Rennie to contact the Board of Natural Resources to work out the necessary financial details for this project.

ADJOURNMENT:

There being no further business, the meeting was adjourned.


Secretary.

COURT COSTS:

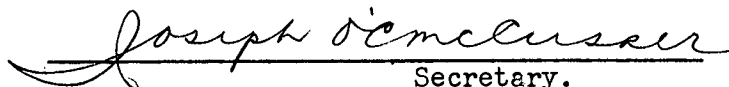
The Board approved payment of the following items covering Court Costs from Item #207 of the 1949 budget of the Board of Public Works:--

Levy, Byrnes & Gordon, in the case of State of Maryland vs. James P. McGuire	\$154.47
Levy, Byrnes & Gordon, in the case of State of Maryland vs. James P. McGuire	10.00
The Daily Record, copies U.S.C. of A. Appelle Brief No. 5851 Lyons v. Weltmer	36.00
The Daily Record, copies Appellants Brief No. 162 State Tax Commission v. Chesapeake & Potomac Telephone Co.	169.60.

CONSTRUCTION:

Montrose School for Girls:--

Upon the recommendation of Mr. Funk, the Board approved award of contract by Montrose School for Girls to Bell Refrigeration Sales & Service, in the amount of \$1,450.00, for remodeling of deep freeze units at the school. Payment is to be made from the General Construction Loan of 1947-Deferred Maintenance-\$1,069.00 and from the General Construction Loan of 1949-Item #111-Pasteurization, Refrigeration and Food Storage- \$381.00.


Secretary.

[The body of the page contains extremely faint, illegible text, likely bleed-through from the reverse side. The text is organized into several paragraphs, with some lines appearing as distinct blocks of text. Due to the low contrast and noise, the specific words and sentences cannot be transcribed.]